

**CHECKLIST for Items Requested by the Rawls College of Business
Doctoral Program**

(Applicants must also complete a Graduate School Application @
<http://www.depts.ttu.edu/gradschool>)

Rawls College of Business Application Form

To complete the on-line application go to the Rawls College Application Form at <http://grad.ba.ttu.edu>. Applicants may also download the Rawls Application Form or request the Application Information to be mailed to the address provided. It is strongly advised that applicants complete on-line applications for quicker processing.

Essays

Please E-mail (or mail) us the following essays:

(Each essay should not take more than one page)

1. What are your objectives in seeking a doctoral degree in business from Texas Tech University?
2. Describe your experiences and achievement relevant to your interest and capacity for pursuing a doctoral degree.
3. What are some of the scholarly research topics you think you might want to pursue during your studies?
4. Tell us about an achievement of which you are most proud. Why?

Resume

Please E-mail (or mail) us a one-page current resume indicating your employment and education history. Please specify all of your management experience and number of employees supervised, awards, civic and volunteer activities and leadership positions held in college and /or industry.

Scholarship and Assistantship Application Form

All applicants are automatically considered for scholarships. Applicants who wish to be considered for assistantships can download Assistantship forms @ <http://grad.ba.ttu.edu>.

Scholarship and Assistantship Application Form

All applicants are automatically considered for scholarships. Applicants who wish to be considered for assistantships can download Assistantship forms @ <http://grad.ba.ttu.edu> .

Recommendation Letters

All applicants are required to submit at least two, at the most three letters of recommendation (at least one must be academic). Applicants can download the Recommendation Letters @ <http://grad.ba.ttu.edu>.

Please have the recommendation letters and all other requested items sent to:

**Texas Tech University
Rawls College of Business
Graduate Services Center
Lubbock, Texas 79409-2101
Tel: (806) 742-3184
(800) 882-6220 (toll free)
Fax: (806) 742-3958
Email: ba_grad@ttu.edu**

CHECKLIST for Items Requested by the Office of Graduate Admissions Texas Tech University

Graduate School Application Form

This form is for the Graduate School and must be completed by all applicants. Applicants must complete an on-line application at <http://www.depts.ttu.edu/gradschool>. This is also the site to monitor the status of your application.

Transcripts

Official transcripts from all the previous colleges and universities attended should be submitted. Please send transcripts to the address below.

Application Fee

A non-refundable application fee of \$50 will be required for all U.S. citizens and permanent residents of the United States. International applicants must remit \$60. Payments can be charged to a credit card on the web or checks should be made payable to Texas Tech University Graduate School and sent to the address below. (The application fees are subject to change without prior notice).

Test Scores

An official report of the scores on the Graduate Management Admission Test (GMAT) is required of all applicants. GMAT scores may be no more than 5 years old. International applicants and non-English natives should also submit the official scores on the Test of English as a Foreign Language (TOEFL). The TOEFL score may not be more than 2 years old. The TOEFL score can be waived only for applicants who have completed and been awarded a University degree from a school in the United States, United Kingdom or Canada. Texas Tech University's program code, which should be used to enable Pearson VUE to send the scores directly, is:

GFS-3F-64 PhD

Financial Support (International Applicants Only)

All international applicants are required to submit a financial statement regarding the amount and source of financial support. This document is necessary for the preparation of visa documents.

Please have the requested items sent to:

**Texas Tech University
Office of Graduate Admissions
Lubbock, Texas 79409-1030
Tel: (806) 742-2787
Fax: (806) 742-4038
Website: <http://www.depts.ttu.edu/gradschool>**